



TATLA LAKE

ELEMENTARY – JUNIOR
SECONDARY SCHOOL

2026-27

SCHOOL ORIENTATION BOOKLET FOR
STUDENTS AND PARENTS

SCHOOL ORIENTATION BOOKLET

2026 – 2027

On behalf of our staff, I would like to welcome you and your students to **Tatla Lake Elementary Junior Secondary School**. Tatla Lake is a school of excellence where a focus on academics is balanced with opportunities in outdoor education, arts, technology, and athletics. The following pages have been put together to provide information about our school and our school programs and policies. It is the partnership of parents, staff, and community that creates a positive learning environment. Parent-Teacher Conferences will be held various times throughout the year. Your child's teacher will contact you at least twice this year for an update on your child's progress. You may contact your child's teacher to discuss your child's progress at any time.

School Staff:

Ms. Audra Peterson Grade 1-12 Teacher

Ms. Kimberley Ikebuchi Grade 1-12 Teacher & Principal

Ms. Leanne Iverson Education Assistant, Library Tech, & Secretary

Ms. Nao Peterson Education Assistant, Custodian, & Lunch Supervision

I am excited to be a part of the learning community in Tatla Lake, and I am looking forward to a successful year. Please do not hesitate to contact me if you have any questions, but do note that I will be teaching during the day. I am available for conversations before and after school, and of course you can reach me for *urgent* matters throughout the day (please leave a voice mail if no one answers the phone). I encourage you to email me with any less urgent matters of concern.

Sincerely,

Kimberley Ikebuchi, Principal
250-476-1117 (school)
Kimberley.ikebuchi@sd27.bc.ca (email)

MISSION STATEMENT AND OPERATING PRINCIPLES OF SD#27

Mission Statement Working together in an environment which promotes both self-esteem and excellence, we will enable students to develop a lifelong enthusiasm for learning and a caring, responsible attitude toward our community and the world.

Operating Principles Operating Principles describe the way in which this School District will behave. The "we" in these principles refers to the Board, staff, and students. Parents have an important role but are not part of the "we" since we cannot commit them to these principles. It is not intended that any of these are to be taken in isolation, and they are not a checklist. We may not be able to attain these goals immediately, but we will work towards these goals. We will use these principles to check our decision making and our behaviour.

At School District No. 27, we are committed to the following education values and goals:

1. Students are our highest priority.
2. We believe that all students can learn, and every student has the right and the responsibility to achieve success.
3. We provide a positive and safe environment for students.
4. We will operate in a fair, honest, and caring manner in a climate of openness, trust, respect, and collaboration.
5. We will model the behaviour we expect.
6. We value staff and encourage and expect competence and effectiveness from each.
7. We will provide support for and resources to those programs and activities which contribute to our mission.
8. We will promote respect for all.
9. We will consider the impact on the environment in all our decisions.
10. We support innovation and risk taking.
11. We will be accountable.

TABLE OF CONTENTS

SECTION 1.... General School Information (District and School Policies)
SECTION 2.... School Programs
SECTION 3.... Parent Advisory Council
SECTION 4.... The School Calendar for 2026-2027

SECTION 1 GENERAL SCHOOL INFORMATION

HOURS OF OPERATION

Supervision at the school will begin at 8:00 am.

Elementary K-7

8:45 School starts

10:25 - 10:40 Recess

12:00 - 1:00 Lunch

3:00 Dismissal

Secondary Grade 8-12

8:45 School starts

10:25 - 10:35 Recess

12:15 - 1:00 Lunch

3:00 Dismissal

Supervision is provided 45 minutes before school starts, during recess and lunch hour, as well as after school until the bus leaves.

****Note that instructional time for students arriving on the second bus will be adjusted to ensure that they meet the required number of instructional minutes.**

ATTENDANCE OR LATES

Students are expected to arrive at school on time. If a child has been absent or late, or if you know your child will be absent on a certain day, parents are requested to phone the school or send a short note or email of explanation. We will make every attempt to call home if we have not received notice from you ahead of time that your child will be absent that day and they do not show up at school.

LEAVING THE SCHOOL GROUNDS

Parents should make every attempt to schedule doctor, dentist, and other appointments outside of school time. However, should it be necessary to leave the school during school time, please let us know by way of a phone call, email, or a note from you. Students will not be permitted to leave the school grounds without parental permission during the day.

BUS STUDENTS

All bus students must be registered on all bus routes they ride. View [Transportation](#) on the SD27 website for detailed information. Students who are NOT registered on the bus will not be permitted courtesy rides to a location other than their designated stop. Students must abide by

the Bus Conduct Rules as set down by the School District. Failure to do so will result in appropriate consequences. The rules and expectations on the bus are in place to ensure students safety. All students riding the school bus are expected to sit with their bottom on the seat, face in the forward direction with feet inside the seating area (not in the aisle), remain seated while the bus is moving, refrain from putting any object or body part outside the windows and to be respectful of all other students around them. Student safety is the responsibility of the principal and behaviour expectations of students while on the bus will be communicated and supported at school. If students are not behaving safely and/or acting in a respectful manner the principal will be notified, and the appropriate consequences will be issued. The consequence could result in the student being denied access to riding the bus. Riding the bus is a privilege, not a right.

STUDENT PICKUP

Under no circumstance will a teacher release a child to anyone except school staff or the parent or guardian that is known to the teacher. Parents should phone ahead to the school if they are allowing/sending a person other than their child's normal parent/guardian contact to pick up. If a person other than the regular contact attempts to pick up a child, the principal will hold the child until a parent or guardian can be contacted to confirm arrangements.

PARKING LOT

Please observe the posted speed limit of 10km/hour in the school parking lot at all times to ensure the safety of students and staff.

INDOOR SHOES

Please ensure your child has a pair of non-marking soled shoes for indoor only use at school.

DRINKING WATER

Our water is currently under a water quality advisory and is not potable for consumption. We have a water cooler and a filtered water station available for students to use. Please send your child with a refillable water bottle for use in the classroom and gym.

ILLNESS AND INJURY

Prevention measures are in place to reduce the spread of communicable diseases including COVID-19. These include effective personal practices like health awareness, staying home when sick and regular hand cleaning. Children who are too ill to go outside for break times are too ill to be at school. Their learning capabilities become limited and often, as with a cold, illness is spread to others.

Please advise the school if your child is injured and unable to participate in physical education or other gross motor activities.

If a student becomes ill or is injured at school, the parent will be contacted immediately. (See [AP 542 Student Illness or Injury at School](#)) *Please contact the school annually to update medical and contact information.*

SCHOOL PROPERTY

During our school year, students are issued school items such as laptops, textbooks, library books, and school sports uniforms. Students are expected to take good care of the materials and to return them to the school in the same condition. Students who willfully vandalize school

property or damage school property will be billed the cost and labour involved in repair or replacement. Please care for our school property.

SCHOOL PICTURES

Individual photos will be taken in the fall. This is a volunteer program and parents are under no obligation to purchase the photos. The photo program will be a preview format. This means the pictures will be taken and the proofs forwarded to the parents.

LOST AND FOUND

Parents are asked to assist us by ensuring that personal items are marked clearly with a marker that will not wash or wear off easily. Articles that are misplaced are put in the lost and found located just inside the main entrance. Periodically, we will lay the articles out on display and any articles not claimed will be brought to the Share Shed.

PLAYGROUND EXPECTATIONS

Students are expected to play in a safe manner when on the playground. This means that students are expected to refrain from any activity where there is a risk of injury to oneself or another student. Play fighting or other games involving rough play are not permitted. "No Hands On" should be observed at all times. Students are also reminded that there is no throwing of any items such as snow, rocks or dirt at anyone or school property. Garbage cans have been provided around the school and students are expected to use them and keep the school yard clean.

COMMUNICATION PROTOCOL

The school district has a communication protocol in place to assist in resolving conflicts when they arise ([Steps to Resolving Concerns](#)). If a parent has a question or concern regarding their child, they are required to "start with the person whose action has given rise to the concern" to resolve the issue at the source. After this attempt, if a resolution cannot be reached make an appointment with the principal for further assistance, or district senior management accordingly.

STUDENT MEDICATION AT SCHOOL

If your student is taking medication that needs to be administered during the school day, please contact the school office. We will give the parent a form that needs to be completed by their doctor giving detail and instructions on administration of medicines. This form must be returned to the office. Medication cannot be administered without this physician's note. When medication is administered at school the medication is kept in a secure location in the office and each dose is documented. If your child is taking over the counter medication (ex. Antihistamine) or is on antibiotics your child's teacher will not administer the medication at school. In this case, parents will be required to come to the school and administer the medication. Do not send your child to school with medication in their backpacks or lunch kits as this could pose a risk to child safety to your child or their classmates.

COMPUTER USE

District Policy requires an authorization from parents before students can use the Internet. Use of our computers is a privilege, and students will treat our computers with care and benefit

from them as a learning resource within our school. Appropriate use of the internet will be expected and enforced, and if abused a loss of this privilege may follow.

ELECTRONIC DEVICES

We believe that the appropriate use of multimedia devices, such as, but not limited to, cell phones and other digital devices, play an important role in communication and may well enhance students learning opportunities. These devices should, however, in no way interfere with the safety, security and privacy (ex. Surreptitious recordings) of students and/or staff, or with school operations. During instructional hours students will be expected to have their personal devices stored in the teacher's office. "Personal digital device" means any personal electronic device that can be used to communicate or to access the internet, such as a cell phone, a tablet or any artificial intelligence device (such as AI glasses) and may or may not include the use of wired or wireless headphones/air pods. Families may contact the office to leave a message for their student. If an infraction occurs during supervision times from 8:30-3:00, the teacher or principal will confiscate the device and leave it in the office to pick up after school. Repeated infractions will require a parent/guardian to come to the school to pick up the device. Students bringing devices from home will understand that the school is not responsible for any lost, stolen or damaged devices. At no time should a device be used to capture an image or a voice recording of another person during school hours or school activities, unless specific authorization is provided by a principal and/or staff member. For more information regarding the use of multimedia devices in school refer to [Policy No. 312](#)

FIELD TRIPS & SPECIAL EVENTS

Students are expected to model excellent behaviour and to proudly represent Tatla Lake when involved in activities away from the school. All school rules are in effect for students on field trips. Students can expect to have their attendance at field trips cancelled if they have had repeated disciplinary problems or if they have been suspended for a major incident. It is expected that while involved in school related functions of any nature that students, parents, coaches and involved members of the greater community observe the School Code of Conduct as they are acting as ambassadors for our school.

VAPING, TOBACCO, ALCOHOL, DRUGS

Students will not bring, use or be under the influence of tobacco, alcohol, or illegal drugs, including vapes, while on any school property (including the parking lot or in your vehicle in the parking lot), or school activity. All smoking, including tobacco and electronic cigarettes, and the use of smokeless tobacco or holding lighted tobacco are prohibited. See school district [Policy No. 311](#)

VOLUNTEERS

The education of students is an undertaking that should be shared among employees, parents and guardians, and members of the community. Involvement of volunteers is encouraged in activities for which the volunteer is qualified, which benefit the school, and which do not interfere with employees performing their regular duties or result in the displacement of an employee. While encouraging the community context of schooling, the district expects its schools to be safe, secure, and caring environments for students. Therefore, appropriate safeguards respecting the selection, role, and supervision of volunteers must support the use of volunteers. The district, through its employees, must maintain control of school programs and school-sponsored activities. Interested volunteers will complete a Volunteer Application Form

and submit it to the school office for review by the principal. For more information see school district [AP240](#) . Adults volunteering in the school or chaperoning school fieldtrips are asked to complete a criminal record check. This is REQUIRED for all adults who may be not directly supervised by school staff (i.e. running an activity center on a field trip). The online link to complete the criminal record check is <https://justice.gov.bc.ca/criminalrecordcheck> (Tatla Lake School Access Code: YMFQVLQ3P8).

CODE OF CONDUCT

Our Code of Conduct outlines the behaviours we expect of all our students, staff, and visitors. The Code of Conduct must be adhered to during all school functions. Our Code of Conduct is based on four basic expectations (**TREKS**):

- 1. Trustworthiness**
- 2. Respect**
- 3. Excellence**
- 4. Kindness**
- 5. Support**

All of the students will know these expectations and teachers will continue to teach the expectations throughout the year. The school has a discipline guide for students who do not adhere to the Code of Conduct. This guide will also be explained to the students.

TATLA LAKE SCHOOL STUDENT EXPECTATIONS

1. Attend school regularly and adhere to the rules of the school.
2. Participate willingly, and to the best of their ability, in their learning.
3. Respect themselves and others' safety, well-being, and property.
4. Be accountable for their behaviour and responsive to reasonable, related, and respectful consequences.
5. Contribute to a safe, positive environment conducive to learning.

REPORTING TO PARENTS AND STUDENTS

[K-12 Student Reporting Information for Parents and Caregivers | Building Student Success - B.C. Curriculum \(gov.bc.ca\)](#)

Parents are encouraged to review the updated student reporting information available online.

During the school year, you should expect to see 5 learning updates about your child. This will include 3 written learning updates (that could look like report cards), and 2 informal learning updates (could include conferences with a teacher, and phone calls or e-mails from a teacher).

School Based Team (SBT)

At various points throughout the school year, students may be brought up for discussion at school-based team meetings. The purpose of these meetings is to work together as a staff and community in the development of personalized programming for students who may need

support in various areas. When the team meets, parents are contacted and invited to attend. Discussions focus on ways to implement strategies and supports that better meet the needs of the student. Members of the school-based team may include: the principal, teacher, education assistants, school counsellor, school psychologist, district itinerant teachers, district speech and language pathologist, community health nurse, school social worker, parents, and in some cases the student themselves. **Parents will always be notified prior to the school-based team if their child will be discussed.**

SECTION 2

SCHOOL PROGRAMS

Online Rural Secondary School – Kamloops Open Online Learning

Tatla Lake secondary students in the Jr. Secondary may work in collaboration with [Kamloops Open Online Learning \(sd73.bc.ca\)](https://sd73.bc.ca) or KOOL School.

Outdoor Education

Tatla Lake School is a WILD School, a program that supports learning through meaningful experiences in nature and the outdoors. [Learn more about the WILD School program](#) Throughout the school year, all classes participate in curriculum-connected outdoor learning experiences in all four seasons. When students are learning outside the school building, you can be assured that these experiences are an intentional part of their educational program, providing opportunities to connect classroom learning with the natural world. Our school is equipped with snowshoes, skis, skates, bicycles, helmets, camping equipment, and other outdoor gear, allowing us to take full advantage of the diverse recreational and learning opportunities available in our community. We make every effort to use the surrounding wilderness as an extension of our classroom, helping students develop outdoor skills, environmental awareness, confidence, resilience, and a deeper connection to the land and community in which they live.

School Sports Program

Tatla Lake School is a member of the [British Columbia School Sports \(BCSS\)](#) community and is committed to providing students with opportunities to participate in school-based athletics. Our sports program encourages students to develop physical skills, teamwork, perseverance, leadership, and a sense of school pride. Throughout the school year, students have opportunities to participate in a variety of athletic activities, with particular emphasis on soccer, cross-country running, and track and field. Depending on the season and available opportunities, students may participate in practices, local competitions, tournaments, and BCSS events. As a small rural school, we value opportunities for students to compete alongside and against students from other schools and communities. Participation in school sports provides students with opportunities to challenge themselves, build confidence, develop positive relationships, and experience the rewards of commitment and teamwork. We encourage all students to participate, regardless of previous athletic experience or skill level. Our goal is to foster an inclusive and positive athletic culture where students can be active, have fun, represent their school, and develop lifelong healthy habits.

SECTION 3

PARENT ADVISORY COUNCIL (PAC)

All parents/guardians of children attending Tatla Lake Elementary-Junior Secondary School are welcome and encouraged to join and attend the meetings of the PAC. Our primary goal is to promote the effective communication and co-operation between the home and school. Parents

are encouraged to participate in educational activities and decision making, to strengthen the role of families in education and schooling, and to participate in their children's learning. We also do fund raising for needed equipment and special projects not covered by the school budget. We can review, discuss, and make recommendations to the school staff, school administration and the school board concerning: school policy and procedures, programs and services, facilities and equipment, parent/community education, and learning resources.

[District & Parent Advisory Councils \(sd27.bc.ca\)](http://sd27.bc.ca)

The council holds regular meetings. Please come and get involved in your child's school. It helps in all areas to understand the complexities of education in this ever-changing world.

TATLA LAKE ELEMENTARY-JUNIOR SECONDARY - SCHOOL CALENDAR – 2026-27

[Standard-2026-2027-Year-Calendar.pdf](#)

STANDARD SCHOOL CALENDAR

2026-2027

School District #27

(Cariboo-Chilcotin)



September 26						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 26						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 26						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 26						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 27						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 27						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 27						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 27						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 27						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 27						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

KEY

- Parent Teacher Interviews**
(Day shortened by 1 hour)
- Statutory Holidays***
- Vacation Days**
- Pro-D Days**
(Sept. 8 - District Planning Day)
- Administration Day**
- Last day of classes**

*Easter Monday/Boxing day are not Statutory Holidays but are recognized as such within the collective agreement

Minimum Hours of Instruction

(as required by School Act)

Kindergarten	853 hours/year
Grades 1 - 7	878 hours/year
Grades 8 - 12	952 hours/year